Office of Developmental Programs
Community Participation Supports (CPS) Readiness Tool

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Kristin Ahrens, Deputy Secretary
Sheila Theodorou, Director, Bureau of Community Supports
Continued vigilance will be necessary to protect vulnerable populations – especially in congregate settings.
General principle is **continue mitigation and risk reduction efforts**

- Remote services continue whenever possible
- Screening
- Social/physical distancing
- Small numbers of people
- Mask use
- Infection control – handwashing, cleaning
Home and Community Based Services (HCBS) in Counties Designated by the Governor as **Green Phase**

- Individual Transition Guide
- CPS facilities permitted to re-open
- Timelines for CPS re-engagement and re-opening will vary
  - individuals should re-engage in activities on timelines that meet each of their needs
  - timelines for facilities to re-open will vary depending on the extent of programmatic and facility modifications that are necessary to safely provide facility-based services to individuals.

For every individual there should be a discussion about desired activities, risks, and support to mitigate risk prior to re-engaging in activities.
Facility Based Community Participation Supports Readiness Tool for COVID-19

For individuals who reside in counties that are in the Red or Yellow Phase or for whom facility-based service is not appropriate or desired during the pandemic, CPS providers should:

1. provide support in private homes where families need relief of care and
2. develop and provide alternative remote options to support individuals who are authorized to receive services
Facility Based Community Participation Supports Readiness Tool for COVID-19

- For safe re-opening, every facility must address infection control and mitigation procedures.
- Providers plans should be thorough and well thought out, requiring additional time as needed to re-open.
- CPS Readiness Tool has been developed to provide a guide for Administrative Entities and CPS providers to initiate a conversation and process about plans for re-opening facilities.

- Tool design and format
  - Elements to be assessed
  - Assessment
  - Notes / Areas for Improvement
  - Resources
Facility Based Community Participation Supports Readiness Tool for COVID-19

Overview:
1. General Preparedness
2. Social Distancing
3. Education, Infection Control and Training
4. Monitoring and Screening
General Preparedness

• Staffing
  – Risk reduction (cohorting, minimize exposures)
  – Staffing for newly identified needs of individuals

• Communication strategy with individuals and families
  – Clear and constant communication about COVID-19
  – Safety strategies within facility, transportation
  – Infection control – masking, handwashing, etc

• Coordination with other providers
  – Residential
  – Transportation

• Trauma awareness and resources
  – For DSPs, individuals and families
  – CPS providers significant role in system efforts to address trauma and wellness
Social Distancing

For each facility evaluation of all physical plant and programmatic considerations

- Participant and staff numbers, work or activity flow
- Arrivals and departures
- Bathrooms
- Lunch and breaks

Measures to support social distancing may include:

- Alternating arrival/departure times
- Alternating days/shifts for participants
- Reduced numbers of participants
- Plexiglass screening
- Erecting barriers or tape/other visual indicators
Education, Infection Control and Training

- COVID-19 (e.g., symptoms, how it is transmitted, observation of individuals for symptoms)
- Sick leave policies and importance of not reporting or remaining at work when ill
- Infection, prevention, and control (IPC) practices
- Cleaning and disinfection guidance
- Mask use and alternative strategies for individuals who cannot wear mask
Monitoring and Screening

• Pre-service screening protocol
  – Include temperature checks
  – Screening questions
  – Consider single entry to facility to ensure 100% compliance with screening protocol
  – Identify an area for screening the health of participants and staff members which is separate from program areas (flexibility in determining what type of screening)

• Procedures and readiness if individual or staff screen positive or symptomatic
Focus on Responding to Trauma and Supporting Wellness During The Emergency

- Improve trauma awareness across system

- **Identify and support wellness activities through CPS**, through ISP

- Supports Coordinators - continue wellness checks weekly. Special attention to adults who live on their own.

- Provider support for DSPs

- AIDinPA.org