Upcoming Enterprise Incident Management System Enhancements

ODP Announcement 20-080

AUDIENCE:

Enterprise Incident Management (EIM) Users

PURPOSE:

To provide information and resources related to the EIM enhancements that will go live Saturday, June 27, 2020 as part of HCSIS release 65.05.

DISCUSSION:

EIM is being enhanced to include new functionality that is intended to help improve record keeping and streamline communication. The use of this additional functionality is currently optional.

The new functionality includes:

- **Document scanning and uploading capabilities:** Documents such as hospital discharge summaries, staff training records, evidence showing implementation of corrective actions, etc. can now be scanned and uploaded to become part of the incident report record.

- **Incident Report Summary print option:** An additional print option has been created to aid providers with achieving compliance with §§6100.401 (e) and 6100.404 (b) (1-6). This print summary option produces a condensed version of the incident report with enhanced formatting.

- **Supports Coordination Comment functionality:** Functionality has been created that allows Supports Coordinators to comment on incident reports that Administrative Entity/County Management Reviewers can view and address as warranted.
RESOURCES:

Additional information and reference materials can be found by logging in to the HCSIS Learning Management System (LMS). The link to LMS can be found on the HCSIS landing page.

To access the **HCSIS Release 65.05 Announcement**, click on the **HCSIS Information** link shown in the screenshot below.

To access and download the self-guided EIM Enhancement PowerPoints and EIM Reference Guides, click on **My Curriculum** (shown above) and look for the course name and following downloadable resources:

| JA | ODP: Enterprise Incident Management Reference Materials |
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