pennsylvania
DEPARTMENT OF HUMAN SERVICES

Residential Individual Support Plan (ISP) Staffing Face-to-Face Training Available
ODP Announcement 19-112 Reissued

AUDIENCE:

Administrative Entities (AEs), Supports Coordination Organizations (SCOs), Providers of Residential Services in the Consolidated and Community Living Waivers

PURPOSE:

To remind interested parties about the upcoming schedule and registration for Residential ISP Staffing face-to-face training sessions in October and November 2019.

This training will provide information on revisions to the annotated ISP and its impact on the documentation of staffing support provided to people receiving residential habilitation services in waiver-funded settings. These changes are intended to replace the need for residential habilitation service staffing ratios by standardizing how risk factors are discussed using person-centered thinking skills, where they will be documented in the ISP, and ensuring there is a description of what technology, environmental supports, and staff supports will be provided to mitigate those risk(s) during specific activities and situations.

DISCUSSION:

The 18 face-to-face training sessions are geared toward key residential provider and SCO staff who regularly attend team meetings, supervise staff who attend team meetings, or train staff that attend team meetings, and AE staff who review and approve plans. It is expected to be conducted in "mixed" audience groups (Provider, SCO, AEs reps and ODP) to better assure exposure to a variety of perspectives and roles.

One person per entity is invited to attend to provide a maximum of 30-35 people per session. Participants and their agencies will need to commit to the understanding that,

upon completion, they will be a resource at their home agency. The training will be interactive. Examples will be used to apply the concepts in small groups and to reinforce understanding.

All training participants must complete the following prerequisites located on MyODP in the course where you will register.

- Residential ISP Staffing Webinar
- Health Risk Screening Tool Webinar
- Addressing Day-to-Day Risk with the Team
- Person Centered Thinking Mini Modules

If you have already participated in a face-to-face session or attended a live webinar on any of the topics, we encourage you to refresh on the content before attending this training.

During the face-to-face training, there will be an opportunity for people to express their interest in becoming an ODP Designated Trainer. Selected volunteers must be endorsed by their CEO/Director and commit to conducting at least two external trainings in 2020.

If an agency is interested in identifying a person to become an ODP Designated Trainer, it is recommended that the agency consider sending this same person to one of the 18 sessions. Nomination forms will be available at the face-to-face training sessions for those who are interested in becoming an ODP Designated Trainer. Once all face-to-face sessions are completed and ODP identifies individuals to become an ODP Designated Trainer, ODP will host a train-the-trainer session.

Please review the schedule below for detailed information about locations, dates, and times.

To register, login to the MyODP website (www.myodp.org) and go to Training > Intellectual Disability > Individual Support Plan > ISP Development and ISP Monitoring > Residential ISP Staffing. You can go directly to the registration page with this link: https://www.myodp.org/course/view.php?id=1513 and select one training session you plan to attend.

Space is limited and registration is on a first come, first served basis. All sessions are scheduled from 9:00 am to 4:00 pm except where noted in the schedule. Lunch is on your own.

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	Region	Date	Site
1	Central	10/2	PA News Media Association, 3899 North Front Street, Harrisburg PA 17110
2	Central	10/30	Borough of State College Building, Community Room, 243 South Allen Street, State College, PA 16801
3	Central	11/6	Capital Area IU, 55 Miller Street, Summerdale, PA 17093
4	Central	11/7	Southern Alleghenies Service Management Group, 150 Lakemont Park Blvd. Altoona Pa 16602
5	NE	10/29	Northampton County Human Services Building, 2810 Emrick Blvd., Bethlehem, PA 18020 - First Floor Conference Room 3
6	NE	10/30	Advocacy Alliance, 846 Jefferson Avenue, Scranton, PA 18501
7	NE	11/6	Monroe County Public Safety Center, 100 Gypsum Road, Suite 101, Stroudsburg, PA 18360
8	SE	10/8	Vision for Equality, The Cast Iron Building, 718 Arch Street, 6N, Philadelphia, PA 19106
9	SE	10/10	Bucks County Intermediate Unit, 705 N. Shady Retreat Road, Doylestown, PA 18901 *** 8:30 am - 3:30 pm*
10	SE	10/15	Vision for Equality, The Cast Iron Building, 718 Arch Street, 6N, Philadelphia, PA 19106
11	SE	10/22	Chester County Public Safety Training Campus, 137 Modena Road, Coatesville, PA 19320
12	SE	10/23	PaTTAN East, 333 Technology Drive, Malvern, PA 19355
13	West	10/9	CCAC, North Campus, Room 3002, 8701 Perry Highway, Pittsburgh, PA 15337

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	Region	Date	Site
14	West	10/11	Butler County Community College, Brockway Campus, 1200 Wood Street, Brockway 15824
15	West	10/16	Westmoreland Casemanagement and Supports, Inc. 770 East Pittsburgh Street, Greensburg, PA 15601
16	West	10/23	CCAC, North Campus, Room 3002, 8701 Perry Highway, Pittsburgh, PA 15337
17	West	10/25	Northwest Tri-County IU5, 252 Waterford Street, Edinboro, PA 16412
18	West	10/29	Riverview Intermediate Unit 6, 270 Mayfield Rd, Clarion PA 16214

If you have any questions, please reach out to your ODP Regional Office.

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