

## Updated: Process Modification in The Office of Developmental Programs (ODP) Provider Enrollment Process

### ODP Announcement 19-069

**Additional language regarding AAW provider enrollment, in red.**

#### **AUDIENCE:**

Administrative Entities, Home and Community Based Services (HCBS) Waiver Providers, and Other Professionals Supporting Individuals with Autism, Intellectual Disabilities, and Developmental Disabilities.

#### **PURPOSE:**

To inform all waiver providers and vendors that a modification in the Office of Developmental Programs Provider Enrollment will take effect July 1, 2019.

#### **DISCUSSION:**

Effective July 1, 2019, the Department of Human Services (DHS) will be consolidating the processing of all provider enrollment applications into the Office of Medical Assistance Programs (OMAP). This will include the Office of Developmental Programs (ODP). ODP will monitor the provider enrollment application processing to ensure providers continue to be enrolled in accordance with applicable regulations and standards.

The new address to send all paper applications and forms is listed below:

**BFFSP Provider Enrollment  
PO Box 8045  
Harrisburg, PA 17105-8045**

The Online Application Service to enroll in the MA Program is available on the Department's

**Website at:**

**<http://www.dhs.pa.gov/provider/promise/enrollmentinformation/>**

Paper applications may also be sent via facsimile at:

**Facsimile: (717) 265-8284**

Applications may also be sent via email at

**OMAP Email: [RA-ProvApp@pa.gov](mailto:RA-ProvApp@pa.gov)**

Additional contact information for questions or concerns related to an enrollment application:

**OMAP Inquiry Line: 1-800-537-8862**

If there is a question for ODP regarding regulations or policy **for the ID/A waivers**, please contact us at:

**ODP-ID/A Email: [RA-odpproviderenroll@pa.gov](mailto:RA-odpproviderenroll@pa.gov)**

If there is a question for ODP regarding regulations, policy or provider qualifications for the Adult Autism Waiver (AAW), please contact the Bureau of Autism Services (BAS) at:

**ODP-BAS Email: [RA-PWBASPROVENROLL@pa.gov](mailto:RA-PWBASPROVENROLL@pa.gov) or**

**(866) 539-7689**

Providers are encouraged to submit applications electronically via the on-line provider enrollment portal whenever possible. **Please note that the BAS AAW Program does not accept paper applications unless a provider is already enrolled in PROMISE in the required Provider Type. If this is the case, please contact BAS for an AAW application.**

**<https://provider.enrollment.dpw.state.pa.us>**